

# TOWNSHIP OF LAURENTIAN VALLEY

## JOB DESCRIPTION

**JOB TITLE:** Casual Winter Equipment Operator

**DEPARTMENT:** Public Works

**REPORTS TO:** Operations Supervisor

**DATE:** September 4, 2025

**POSITION CLASS:**

- ☐ PERMANENT  
☒ CASUAL  
☐ FIXED TERM

**POSITION TYPE:**

- ☐ FULL TIME  
☐ PART-TIME  
☒ SEASONAL

**HOURS:**

- ☐ COUNCIL MEETINGS  
☒ FLEXIBLE HOURS

### POSITION SUMMARY

Under the general supervision of the Operations Supervisor, the Casual Winter Equipment Operator is to act as a replacement driver for winter maintenance.

### QUALIFICATIONS

- Possess and maintain a "DZ" Ontario Driver's License.
- A high school diploma or CAEC is required.
- Must have experience in operation of tandem trucks, backhoe, loader, and other miscellaneous equipment.
- Operation of tandem snowplow and snow removal equipment would be considered an asset.
- Must possess knowledge and understanding of the Health and Safety Act.
- Must be available for on call, 24 hours per day and ability to work flexible hours.

### POSITION RESPONSIBILITIES

1. Performs winter maintenance on municipal roads, infrastructure and related facilities.
2. Observe all Municipal Policies and Health and Safety Act Regulations.

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## DETAILED JOB DESCRIPTION

**JOB TITLE:** Casual Winter Equipment Operator

**DEPARTMENT:** Public Works

**REPORTS TO:** Operations Supervisor

**DATE:** September 4, 2025

POSITION RESPONSIBILITIES	POSITION DUTIES
1. Performs winter maintenance on municipal roads, infrastructure and related facilities.	<ul style="list-style-type: none"><li>• Operates winter maintenance equipment for the purposes of snow plowing, sanding, salting and ice removal operations.</li></ul>
2. Observe all Municipal Policies and Health and Safety Act Regulations.	<ul style="list-style-type: none"><li>• Performs the responsibilities of the position within the legislative and regulatory standards set out in the applicable Provincial and Municipal Acts. Performs the responsibilities of the position consistent with the operational policies of the Township of Laurentian Valley;</li><li>• Performs all other duties as assigned;</li><li>• Protects own health and health of others by adopting safe work practices, reporting unsafe conditions immediately and attending all relevant in-services seminars regarding occupational health and safety. Follows all guidelines for employees and employers as legislated under the Ontario Occupational Health and Safety Act;</li><li>• Maintain a clean work environment.</li></ul>

The foregoing description reflects the general duties necessary to describe the principal functions of the job identified and shall not be construed to be all of the work requirements that may be inherent in this classification. Management retains rights to assign other duties as needed.

The Township of Laurentian Valley is an equal opportunity employer and all information collected during the recruitment process will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for employment purposes.

Accessibility accommodations are available for all parts of the hiring process, upon request, for applicants with disabilities.