



APPLICATION FOR APPROVAL OF ENTRANCE INSTALLATION
LAURENTIAN VALLEY TOWNSHIP PUBLIC WORKS DEPARTMENT

460 WITT RD, PEMBROKE, ON K8A 6W5
Tel: 613-735-6291 Fax: 613-735-5820

Name(s) of Owners: _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Phone Number: _____ Email: _____

LOCATION OF PROPOSED ENTRANCE:

Road Name and Civic Address (If Applicable): _____

Municipal Roll No.: 4766 _____ Lot: _____ Concession: _____ Part #: _____

Plan #: _____ Geographic Township: [] Alice [] Fraser [] Pembroke [] Stafford

Type of Entrance: Residential [] Commercial [] Farm [] Forestry []
Shared [] Temporary [] Other []

Location Description/ Comments: _____

PROPOSED ENTRANCE DETAILS:

Width: _____ m (Typical 6m) Extension to Existing Entrance: Yes [] No []
If yes, Extension Width Requested: _____ m

Is there an existing entrance to be removed? Yes [] No []

A Sketch showing the following items must be attached to this form:

- Length of frontage and proposed location of entrance (location to be flagged out on site);
Location of existing or proposed buildings;
Location of other entrances on property to remain or be removed. (Please note, second entrances are only permitted in limited situations subject to certain criteria and may be permitted on a temporary basis only for farming, forestry and aggregate);
Distances between existing and proposed entrances (including entrances on other properties within 150 metres as some roadways have a minimum separation requirement);
Location of any 0.3 metre reserves, shared driveway requirements or right-of-ways or easements (i.e. natural gas pipeline) affecting the property; and
Any other features (intersections, curves, PSWs, Provincial Highway, County Road, etc.)
If an Environmental Impact Study (EIS) has been completed, attach a copy as well.

Should my application be approved by the Township of Laurentian Valley, I agree to pay the total cost of the proposed entrance within 30 days of invoice and acknowledge that the cost is \$120.00/m up to 450mm diameter plus cost of coupler(s) where applicable and I further understand and acknowledge that the minimum charge is \$250.00. Works are completed by the Township.

Signature of Owner: _____ Date: _____

FOR SITE INSPECTION ONLY – to be completed by the Township

Is there favourable site distance, grade and alignment conditions? Yes No
Culvert Required? Yes No
Culvert Diameter _____mm Culvert Length _____m
Approximate Depth of Ditch _____m Width _____m
Entrance Surface Type _____
Closest entrance on either side: _____
Is an alternative location more feasible than one identified by applicant? Yes No
Other Comments _____

Reviewed By: _____ Date: _____

Planning Department Confirmation:

Zoning Issue to Consider: EP NHF Buffer of PSW Other (specify) _____
Does entrance meet minimum spacing requirement in OP? Yes No N/A
Is a shared entrance required? Yes No
Is there an issue with: Ottawa River Flood Plain? Yes No Slope Stability? Yes No
Does the entrance comply with Agreement Registered on Title? Yes No N/A
Is there a 0.3 m reserve that would prevent an entrance approval?
Are permissions required from: MTO? Yes No TC Pipeline? Yes No
Other Comments _____

Reviewed By: _____ Date: _____

Decision of Road Authority: Approved Approved as Temporary Only Not Approved

Conditions:

Entrance Width _____m
Surface Type _____
Pipe Diameter _____mm
Pipe Length _____m

Reviewed By/Approved _____ **Date:** _____

Fee: \$ _____ Invoice #: _____ Date: _____

Approved _____ **Date** _____

Last Updated June 16 2021

