

2025 Budget

SEAN CROZIER

NOVEMBER 19, 2024



Budget Schedule



~~November 5, 2024~~
~~(Regular)~~

User Fees



**November 19,
2024 (Special)**

Water, Wastewater &
General Operating
Capital



**November 26,
2024 (Special)**

2nd deliberation if
necessary



**December 3, 2024
(Regular)**

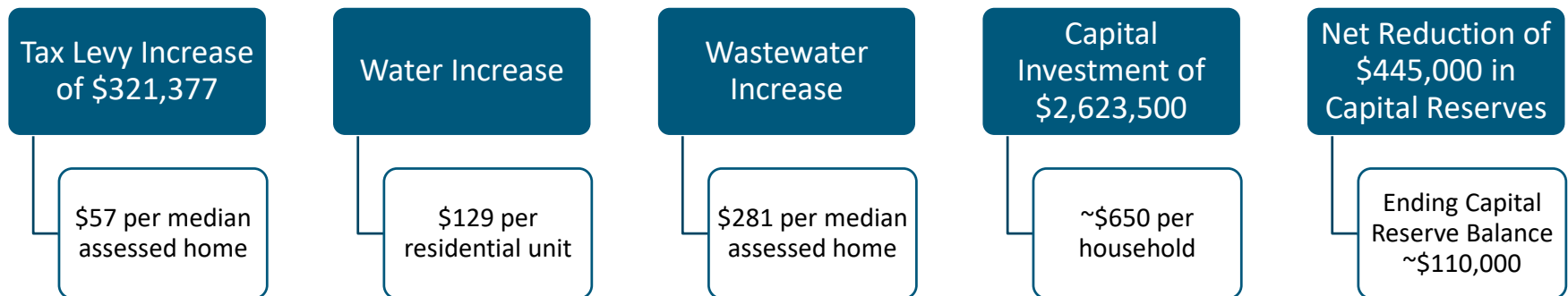
Budget Public Meeting



**December 17,
2024 (Regular)**

Budget Approval

Summary of Budget as Presented



How
much is a
1% levy
increase/
decrease?

\$68,318

Tax Levy vs. Tax Rate

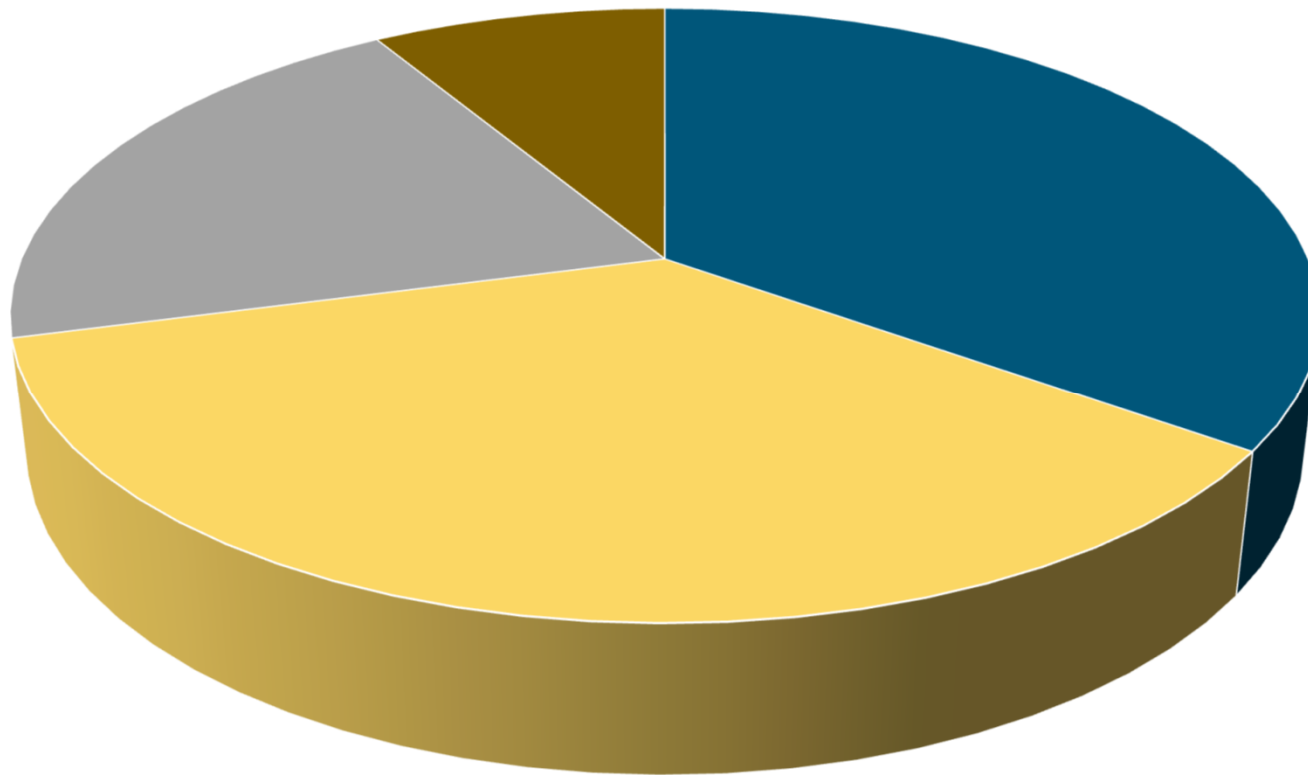
Levy

- Amount raised through taxation
- How is it calculated?
 - $\text{Total expenses} - \text{Grants} - \text{User Fees} - \text{Transfers From Reserves} = \text{Levy}$ (amount needed to balance revenue against expenses)
- What does the levy cover?
 - Capital not covered through grants (CCBF/OCIF) or Reserves
 - Operating not covered through grants (OMPF/Canada Summer Jobs)

Tax Rate

- Multiplier to assessment to determine amount each resident pays.
- How is it calculated?
 - Tax ratios set by the County of Renfrew to determine the split between each class.
 - Calculate weighted assessment (multiply assessment per class by tax ratio for each class).
 - Calculate residential tax rate (divide levy requirement by weighted assessment).
 - Calculate other tax rates (multiply residential rate by tax ratios for each class).

2024 Proportionate Share of Tax Revenue



■ Township (34.9%) ■ County (36.0%) ■ Education (20.4%) ■ Policing (8.7%)

Financial Statement Categories - Revenue

Property
Taxation

Payment in
Lieu of Taxes

User and
frontage
charges

Provincial &
Federal Grants

Gas Tax
Funding

Development
Charges

Investment
Income

Penalties &
Interest

Fees &
Charges and
Donations

Gain on
Disposal of
Assets

Financial Statement Categories - Expenses

General Government	Protection to Persons & Property	Transportation Services	Environmental Services	Recreation & Culture	Planning & Development
<ul style="list-style-type: none">• Council• Administration• Corporate Management• Information Technology	<ul style="list-style-type: none">• Fire• Building• Policing• Lottery• By-Law• Emergency Management• Animal Control	<ul style="list-style-type: none">• Roads• Storm Sewer• Street Lighting• Airport	<ul style="list-style-type: none">• Sewer• Waterworks• Garbage• Recycling• Landfill	<ul style="list-style-type: none">• Recreation• Parks• Library• Community Development	<ul style="list-style-type: none">• Planning• Development Charges• Drainage



Questions?



Wages & Benefits

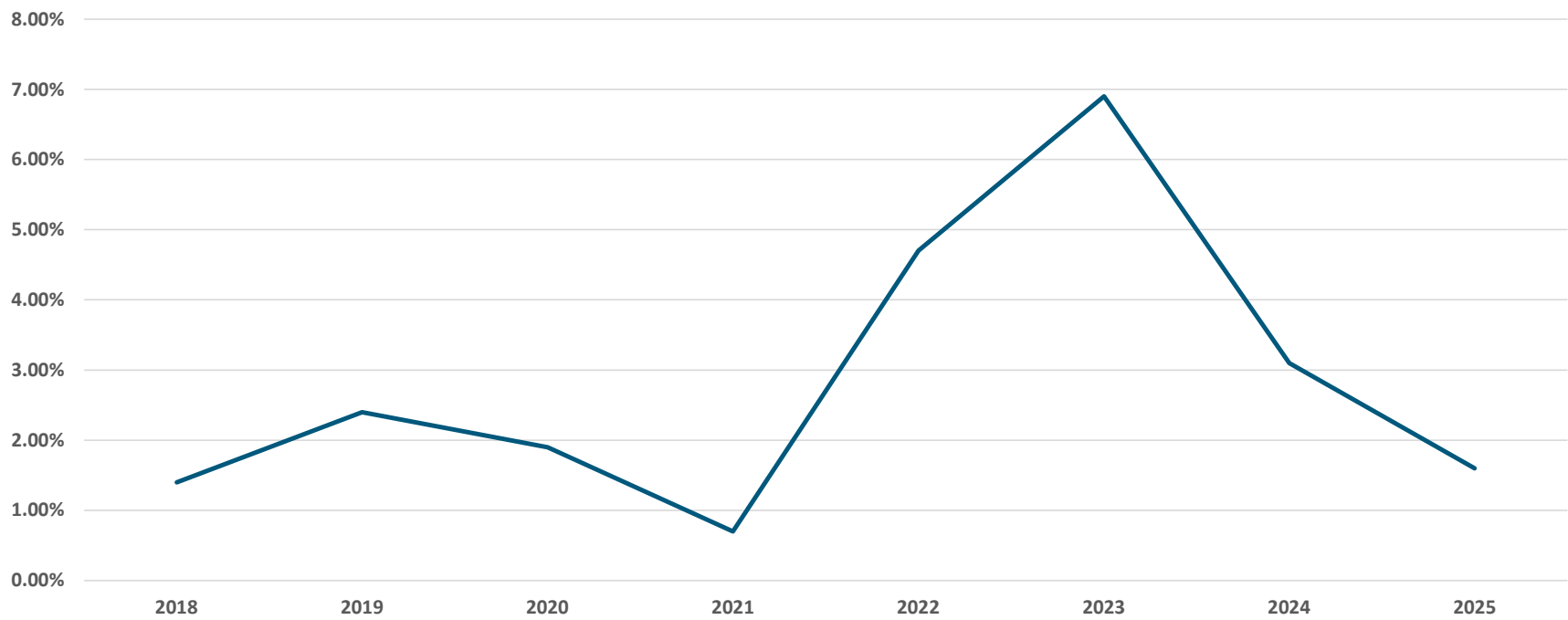
Wages & Benefits

- Policy HRB-01 Compensation Grid Policy
 - The compensation grid will be adjusted on an annual basis and will become effective on January 1st of the following year, unless otherwise stipulated by By-law.
 - The Treasurer/Deputy CAO will present a report outlining the rate of inflation (CPI) as of September along with historical data of CPI awarded for the previous 7 years.
 - Corporate Services Committee will recommend the COLA % according to CPI.
 - In the event that the CPI is less than 0.00%, the COLA % will be set as 0.00%.

Consumer Price Index - History

Year	Previous Year September*/October CPI	Council Awarded
2018	1.4%	1.4%
2019	2.4%	2.4%
2020	1.9%	1.9%
2021	0.7%	0.7%
2022	4.7%	4.7%
2023	6.9%	6.9%
2024	3.1%	3.1%
2025	1.6%*	

Consumer Price Index - History



Full Time Equivalent (FTE)

	2024	2025
General Government	6.3	6.3
Protection to Persons and Property	3.2	3.4
Transportation Services	10.2	10.2
Environmental Services	0	0
Recreation & Culture	1.0	1.3
Planning & Development	3	3
Total	23.7	24.2

Breakdown of 2025 Proposed Staffing

General Government

- Chief Administrative Officer (1)
- Treasurer/Deputy CAO (1)
- Deputy Clerk (1)
- Deputy Treasurer (1)
- Accounts Payable/Payroll Clerk (1)
- Finance Officer (1)
- Summer Student (0.3)

Protection to Persons & Property

- Chief Building Official (1)
- Fire (Chief, Deputy Chief, Captains, Lieutenants & Firefighters) (2.4)

Breakdown of 2025 Proposed Staffing

- Transportation
 - Manager of Public Works (1)
 - Operations Supervisor (1)
 - Lead Operator – Environmental (1)
 - Lead Operator – Operations (1)
 - Equipment Operators (4)
 - Public Works Admin Assistant (1)
 - 4 Students (1.2)

Breakdown of 2025 Proposed Staffing

Planning & Development

- Manager of Planning/CEMC (1)
- Planning Technician (1)
- Community Development Officer (1)

Recreation & Culture

- Recreation Coordinator (1)
- Recreation Student (0.3)

Effect on Levy

0.97% levy increase

- \$61,520 – dollar difference

Drivers

- 0.18% WSIB rate decrease
 - \$10,000 decrease
- 0.5 FTE
 - \$35,000 increase
- Employee Incremental Steps & Grid Increase
 - \$35,000 increase

TOWNSHIP OF LAURENTIAN VALLEY
2025 - PROPOSED COMPENSATION GRID
Schedule A

PAY LEVEL	JOB TITLE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	JOB RATE
			85.873%	88.529%	91.267%	94.089%	97.000%	100.000%
15	CAO/CLERK	Annual	\$ 131,967.98	\$ 136,050.29	\$ 140,258.04	\$ 144,594.74	\$ 149,068.65	\$ 153,678.52
14		Annual	\$ 123,390.68	\$ 127,206.86	\$ 131,141.44	\$ 135,195.60	\$ 139,378.73	\$ 143,689.66
13		Annual	\$ 115,369.11	\$ 118,937.90	\$ 122,616.89	\$ 126,407.28	\$ 130,318.41	\$ 134,349.12
12	Treasurer/Deputy CAO	Annual	\$ 108,402.68	\$ 111,755.75	\$ 115,212.00	\$ 118,773.76	\$ 122,449.24	\$ 126,236.10
11	Fire Chief (based on 50 hrs/mth at the 40 hr rate) Planner/CEMC Manager of Public Works	Annual	\$ 100,715.26	\$ 103,830.30	\$ 107,041.53	\$ 110,351.22	\$ 113,765.25	\$ 117,283.64
10		Annual	\$ 94,168.55	\$ 97,081.96	\$ 100,084.49	\$ 103,178.46	\$ 106,370.90	\$ 109,660.68
9	Operations Supervisor	Annual	\$ 88,047.43	\$ 90,770.92	\$ 93,578.83	\$ 96,472.32	\$ 99,456.09	\$ 102,532.47
8	CBO Deputy Fire Chief (based on 35 hrs/mth at the 40 hr rate)	Annual	\$ 82,323.77	\$ 84,870.22	\$ 87,495.23	\$ 90,201.14	\$ 92,991.46	\$ 95,867.36
7	Deputy Treasurer Fire Captain Deputy Clerk Building Inspector	Annual	\$ 75,267.07	\$ 77,594.30	\$ 79,994.20	\$ 82,467.98	\$ 85,019.12	\$ 87,648.82
6	Payroll/AP Clerk Planning Technician Community Development Officer Recreation Coordinator Lead Operator - Operations Lead Operator - Environmental Services Fire Lieutenant	Annual	\$ 63,116.30	\$ 65,068.35	\$ 67,080.19	\$ 69,154.17	\$ 71,293.81	\$ 73,499.10
5		Annual	\$ 60,638.99	\$ 62,514.85	\$ 64,448.14	\$ 66,441.23	\$ 68,496.45	\$ 70,614.99
4	Volunteer Firefighter Equipment/Water & Sewer Operator Equipment Operator Public Works Administrative Assistant Finance Officer	Annual	\$ 58,162.90	\$ 59,961.36	\$ 61,816.09	\$ 63,727.12	\$ 65,699.09	\$ 67,730.87
3		Annual	\$ 54,496.79	\$ 56,182.71	\$ 57,920.20	\$ 59,710.47	\$ 61,558.17	\$ 63,462.14
2		Annual	\$ 50,830.68	\$ 52,402.88	\$ 54,023.13	\$ 55,693.81	\$ 57,416.07	\$ 59,192.26

Proposed Schedule A

TOWNSHIP OF LAURENTIAN VALLEY
COMPENSATION GRID
Schedule B

OTHER WORKERS

Fire Standby	\$	200.00	weekly standby
Student	\$	17.55	per hour

OTHER ALLOWANCES

a) Travel Allowance	\$	220.20	per month
b) Water and Sewer Certificates Pay Differential	\$	0.50	per hour/per certificate
c) Water and Sewer Operators On Call Premium	\$	200.00	per week
d) LEAD HAND	\$	1.50	per hour
e) Overall Responsible Operator (ORO)	\$	1.00	per hour (24 hours a day)

NOTE: a) Chief Administrative Officer/Clerk, Treasurer/Deputy CAO, Chief Building Official, and Planner

b) Pay Differential paid per hour per Certificate to a maximum of \$2.50 as follows:

\$	0.50	OIT Water
\$	0.50	OIT Sewer
\$	0.50	Level 1 Water
\$	0.50	Level 1 Sewer
\$	0.50	Level 2 Sewer

c) On Call Premium paid each day when on-call

d) Upon appointment

1-Jan-25

Proposed Schedule B



Questions?



Debt

Key Drivers

1 payment for Roy
Street West
(~\$138,700)

2 payments for
Freightliner
Tandem Plow
Truck (~\$34,000)

No payments for
Robinson Road

Debt – Summary as of December 31, 2025

Project Name	Payment	Amount Outstanding	Year of Maturity
Sewage Plant	\$36,839	\$0	2025
Office Expansion	\$40,211	\$18,992	2026
2024 Freightliner	\$72,900	\$233,475	2029
Golf Course Road	\$86,464	\$483,217	2031
Public Works Garage	\$241,769	\$2,353,847	2037
Joe Street	\$109,851	\$1,279,610	2039
Roy Street West (estimate)	\$146,500	\$3,586,013	2045
Total	\$734,534	\$7,955,154	

Effect on Budget

	2024 Budget	2025 Budget	Difference
Corporate Management	\$41,600	\$40,300	(\$1,300)
Public Works	\$434,000	\$525,400	\$91,400
Water	\$41,200	\$80,800	\$39,600
Wastewater	\$76,072	\$92,400	\$16,328
Total	\$592,872	\$738,900	\$146,028

2024 Annual Repayment Limit	\$1,926,765
2024 Tandem Plow Payment	(\$63,000)
Estimated Roy Street Payment	(\$277,400)
Estimated Robinson Road	(\$61,500)
Estimated Annual Repayment Limit	\$1,524,865

Annual Repayment Limit

Borrowing
Capacity at
Current Rates

Term (years)	Additional Borrowing Capacity
5	\$7,000,000
10	\$12,500,000
15	\$17,500,000
20	\$20,000,000



Questions?



Waste
Collection

Waste Collection

2024

- Total Budget - \$889,000
- Transfer from Reserves - \$12,500
- Consultants - \$12,500
 - Share of joint venture for new collection contract, funded from reserves.
- Waste Collection Fee - \$220.00

2025

- Total Budget - \$889,000
- Transfer from Reserves - \$0.00
- Consultants - \$12,500
 - Share of joint venture for new collection contract, funded from waste collection rate.
- Waste Collection Fee - \$220.00



Questions?



Water

Water

2024

- Total Budget - \$743,768
- Labour - \$53,000
- Debt Repayment - \$41,200
- City of Pembroke - \$485,000
- Transfer to Reserves - \$0.00
- Capital - \$75,000

2025

- Total Budget - \$914,200
- Labour - \$54,300
- Debt Repayment - \$80,800
- City of Pembroke – \$610,000
- Transfer to Reserves - \$0.00
 - Estimated ending reserve balance = \$520,000
- Capital - \$85,000

Proposed Capital/Special Projects



\$80,000 - Chamber Upgrades

Update of infrastructure to 2 of 8 chambers to comply with City of Pembroke agreement.



\$5,000 - Map Book Updates

Update Roy Street project on service maps for locating purposes

Rate Type	2024	2025	Increase (\$)	Increase %
Residential	\$831	\$960	\$129.00	15.5%
1 st 30,000 gallons	\$13.41	\$15.49	\$ 2.08	15.5%
Next 270,000 gallons	\$11.40	\$13.17	\$ 1.77	15.5%
Above 300,000 gallons	\$9.93	\$11.47	\$ 1.54	15.5%

Water Rates



Questions?



Wastewater

Wastewater

2024

- Total Budget - \$751,782
- Labour - \$23,500
- Debt Repayment - \$76,075
- City of Pembroke - \$470,000
- Pump Station - \$8,000
- Transfer to Reserves - \$11,698
- Capital - \$75,000

2025

- Total Budget - \$922,898
- Labour - \$23,500
- Debt Repayment - \$92,400
- City of Pembroke – \$602,000
- Pump Station - \$16,500
 - Pump refurbishments
- Transfer to Reserves - \$11,698
 - Estimated ending reserve balance = \$958,965
- Capital - \$85,000

Proposed Capital/Special Projects

\$30,000 - Forcemain Inspection

- Provides condition assessment of forcemain from Hamilton Street Pumping Station to City Townline Pumping Station

\$50,000 Indian Court Lift Station Upgrade

- Update of controller system to prevent false alarms and system failure
- Upgrade system reliability for communication purposes to decrease risk

\$5,000 Map Book Updates

- Update Roy Street Project on service maps for locating purposes

	2024	2025
Residential Rate	0.00296897	0.00412055
Median Assessment	244,000	244,000
Wastewater Levy	\$724	\$1,005
Increase (\$)		\$281
Increase (%)		38.79%

Wastewater Rate

Municipality (2024)	Combined Rate	Proposed Township of Laurentian Valley 2025 Rate	Proposed 2025 Laurentian Valley 2025 Rate Difference
Township of Laurentian Valley	\$1,555.43	\$1,965.42	\$409.99
City of Pembroke	\$1,492.76	\$1,965.42	\$472.66
Town of Petawawa	\$932.38	\$1,965.42	\$1,033.04
Township of Whitewater Region	\$3,075.12	\$1,965.42	(\$1,109.70)

Water & Wastewater Comparisons



Questions?



Laurentian
valley



Waste
Management

Waste Management

REVENUE

Increase of \$22,000

- Increase due to annual increase in royalty fees received

EXPENSES

No Change

Category	Effect on Levy
Waste Management	(\$349,000)

Waste Management Effect on Levy



General
Government

General Government Categories



Council



Corporate Management



Administration



Information Technology

Council & Corporate Management

COUNCIL

Increase of \$4,000

- \$3,400 increase in wages
- \$600 increase in education/conferences

CORPORATE MANAGEMENT

Decrease of \$600

- \$600 decrease in debt interest charges due to declining balance of principal

Administration & Information Technology

ADMINISTRATION

Total Increase of \$45,580

- 24,000 - Wages
- Health & Safety - \$20,000 (covered through reserves)
- Records Management - \$16,000 (for legislative compliance)

INFORMATION TECHNOLOGY

Increase of \$10,000

- Annual increase in program & IT security support

Category	Effect on Levy
Council	\$246,400
Corporate Management	\$47,300
Administration	\$1,222,000
Information Technology	\$100,000
Total	\$1,615,700

General Government Effect on Levy



Questions?



Protection
to Persons &
Property

Protection to Persons & Property

Fire

Building

Police

Lottery

By-law

Emergency
Management

Animal
Control

Fire

REVENUE

No change

- Conservatively keeping revenue the same due to uncertainty in collection of receivables

EXPENSES

Increase of \$31,775

- \$29,000 increase in wages. Budgeting for 3,600 hours
- \$3,000 increase to tools & equipment
- \$1,500 increase to equipment repairs & maintenance

Building

REVENUE

Increase of \$2,000

- \$2,000 increase in septic fees & \$0 increase in building fees.
- Although fees are increasing, the estimated number of permits has decreased

EXPENSES

Increase of \$3,800

- \$4,500 increase in wages
- \$1,000 increase in convention registration

Policing

Increase of \$269,872

\$253,372 increase
due to police
contract

Mainly driven by
renegotiation of
union contracts

\$16,500 increase due
to formation of new
Police Service Board

This is a
conservative
estimate on the
potential costs

Lottery

REVENUE

Increase of \$55,000

- Hard to estimate but revenues are growing as we transition back to pre-covid levels

EXPENSES

Decrease of \$100

- Materials & operating supplies will be absorbed in administration budget

By-law

REVENUE

Increase of \$700

- \$200 increase to Hawkers & Pedlar Licences as the fee has increased
- \$500 increase to fines which is more in line with 3 year average and to date actual

EXPENSES

Increase of \$450

- \$750 increase to investigation costs



Emergency Management

Increase of \$1,300

- Allocating a portion of staff time to Emergency Management
- Decrease of \$5,000 to emergency response
 - If this amount is not used it would be transferred to the Emergency Management Reserve
 - If more than this amount is needed, it would be transferred from the Emergency Management Reserve

Animal Control

REVENUE

Decrease of \$2,000

- Pet Licenses to be in line with 2024 actual

EXPENSES

Decrease of \$1,100

- Materials & Operating Supplies to be in line with 2024 actual

Category	Effect on Levy
Fire	\$348,675
Building	\$45,600
Policing	\$1,630,930
Lottery	(\$172,900)
By-law	\$8,250
Emergency Management	\$16,300
Animal Control	\$21,200
Total	\$1,898,055

Protection to Persons & Property Effect on Levy



Questions?



Planning &
Development

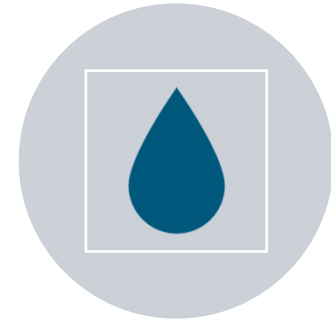
Planning & Development



PLANNING



DEVELOPMENT
CHARGES



DRAINAGE

Planning

REVENUE

Increase of \$500

- In line with increase in fees of 1.6%

EXPENSES

Decrease of \$39,974

- \$4,800 increase in wages
- \$20,000 decrease in zoning & official plan
- \$17,274 decrease in CIP grant

Development Charges

REVENUE

No change

EXPENSES

Increase of \$30,000

- Legislated Development Charge Study funded from reserves

Municipal Drains

REVENUE

No Change

EXPENSES

Increase of \$4,300

- Contracted Services increase of \$4,000 to for Township share of unrecoverable expenses

Category	Effect on Levy
Planning	\$300,900
Development Charges	\$30,000
Municipal Drains	\$11,000
Total	\$341,900

Planning & Development Effect on Levy



Questions?



Recreation &
Culture

Library

REVENUE

No Change

EXPENSES

Increase of \$10,100

- \$10,000 increase to payment to Pembroke Public Library as per contract

Recreation

REVENUE

Decrease of \$67,500

- 2024 revenue was a grant to offset active transportation plan and donation to offset capital improvement at Alice & Fraser Recreation Center

EXPENSES

Increase of \$28,760

- \$3,500 increase in wages
- \$3,500 increase in recreation events
 - 9 potential events
- \$1,500 decrease due to hosting volunteer service awards at rec center
- \$80,760 increase to joint recreation agreement
 - \$425,000 for agreement
 - \$68,318 for pool enhancements

Parks

Decrease of \$2,300

\$4,000 decrease in Stafford Park Maintenance to be in line with 3 year average

\$1,500 decrease in Pleasant View Park Maintenance to be in line with 3 year average

\$3,200 increase in insurance

Grants to Recreation Associations

Group	2024	2025	Increase
Micksburg	\$5,700	\$5,700	\$0
Forest Lea	\$5,000	\$8,000	\$3,000
Shady Nook	\$34,000	\$40,000	\$6,000
Stafford Park	\$14,000	\$18,000	\$4,000
Alice & Fraser	\$34,000	\$40,000	\$6,000
LV 4 Seasons Trail	\$14,000	\$18,000	\$4,000
Pleasant View Park	\$5,000	\$8,000	\$3,000
Fit & Fiesty	\$5,000	\$8,000	\$3,000
Total	\$116,700	\$145,700	\$29,000

Community Development

Increase of \$42,050

- \$3,700 increase in wages
- \$21,000 increase in events
 - \$10,000 proposed for 25th anniversary celebrations
 - Consolidate community grant programs
- \$5,000 decrease in advertising
- \$5,250 increase in LV Sponsorships
 - Consolidation of community grant program with recreation (2 intakes)
- \$10,000 increase for community trail maintenance (County of Renfrew)

LV Grants to Others

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graph TD; A[Increase of $30,000] --> B[Winter 2025 contribution to Warming Center & Historical Society];
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Increase of
\$30,000

Winter 2025
contribution to
Warming Center &
Historical Society

Category	Effect on Levy
Library	\$167,500
Recreation	\$651,000
Parks	\$75,700
Grants to Recreation Associations	\$145,700
Community Development	\$199,600
Grants to Others	\$58,475
Total	\$1,297,975

Recreation & Culture Effect on Levy



Questions?



Transportation

Public Works

REVENUE

Decrease of \$70,000

- \$5,000 decrease in aggregate royalty. This has been trending down in recent years
- \$30,000 decrease in public works rentals as only half a year expected of Highway 41 garage being rented
- \$31,000 decrease in equipment sales as little surplus equipment to sell

EXPENSES

Increase of \$57,400

- \$30,000 increase in wages
- \$91,400 increase in debt servicing charges
- \$61,000 decrease in studies.

Category	2024 Budget	2025 Budget	Increase/(Decrease)
Asphalt	\$110,000	\$125,000	\$15,000
Sweeping	\$16,000	\$16,000	\$0
Shoulder	\$48,000	\$43,000	(\$5,000)
Gravel	\$253,500	\$303,500	\$50,000
Curb & Gutter	\$0	\$20,000	\$20,000
Urban Storm	\$82,000	\$80,000	(\$2,000)
Rural Storm	\$120,000	\$120,000	\$0
Signage	\$15,000	\$15,000	\$0
Mow & Weed Spray	\$44,000	\$57,000	\$13,000
Tree Trim	\$19,000	\$12,000	(\$7,000)
Debris	\$2,000	\$2,000	\$0
Intersection Lights	\$0	\$0	\$0
Snowplow	\$105,000	\$105,000	\$0
Sand & Salt	\$325,000	\$315,000	(\$10,000)
Culvert Thawing	\$500	\$500	\$0
Vehicles & Equipment	\$352,500	\$360,000	\$7,500
Street Lighting	\$21,000	\$21,000	\$0
Total	\$1,513,500	\$1,595,000	\$81,500



Airport

INCREASE OF \$500

Category	Effect on Levy
Public Works	\$1,539,600
Other Operating Areas	\$1,595,000
Airport	\$20,500
Total	\$3,155,100

Transportation Effect on Levy



Questions?



Corporate
Management

Admin/Corporate Management Revenue

Increase of \$145,900

- \$19,500 increase in student grants
- \$31,800 increase in OMPF funding
- \$95,000 increase in other revenue
 - Other revenue is driven by cost of doing business agreements which are based off differential between City and Township rates

(\$1,557,700)

Corporate Management Effect on Levy



Questions?



Summary of Operating

Summary

Category	2025 Effect on Levy	2024 Effect on Levy
Waste Management	(\$349,000)	(\$327,000)
General Government	\$1,615,700	\$1,557,420
Protection to Persons & Property	\$1,898,055	\$1,647,758
Planning & Development	\$341,900	\$348,074
Recreation	\$1,297,875	\$1,110,365
Transportation	\$3,155,100	\$2,945,700
Transfer from Reserves for Operating	(\$75,000)	(\$182,274)
Transfer to Operating Reserves	\$8,800	\$8,800
Pembroke Payment in Lieu	(\$165,000)	(\$135,500)
Corporate Management	(\$1,557,700)	(\$1,414,500)
Operating Levy	\$6,170,830	\$5,557,843
\$ Increase	\$612,987	
% Increase	11.03%	

Summary – Operating Levy Without Key Drivers

Proposed Operating Levy	\$6,170,830
Decrease in transfer from reserves for operating	(\$100,000)
Increase in Policing	(\$269,872)
Increase in Debt Payments	(\$90,000)
Levy without key drivers	\$5,710,958
2024 Operating Levy	\$5,557,843
\$ Increase	\$143,115
\$ Increase	2.6%



Questions?



Laurentian

valley





Capital
Financing

Capital Reserves

CAPITAL REINVESTMENT RESERVE

Capital Reinvestment Reserve

- Total contribution to increase by 1% of the previous year tax levy
- Proposed contribution of \$729,027
 - Increase of \$68,318
- Estimated 2025 beginning balance \$149,709

OTHER CAPITAL RESERVES

Other Capital Reserves

- Annual contributions at the discretion of Council during budget and the year-end processes
- Proposed contribution \$0 (decrease of \$30,000)
- Estimated 2025 beginning balance of \$554,728
 - Fixed Asset - \$170,227
 - Fire - \$58,398
 - Vehicle & Equipment - \$326,103

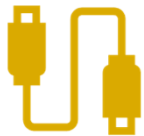
Estimated Capital Funding Available

Reserve	Estimated Funding
Estimated beginning Capital Reinvestment Reserve	\$149,709
2025 Contribution to Capital Reinvestment Reserve	\$729,027
Beginning other capital reserves	\$554,728
2025 OCIF Allocation	\$380,463
2025 CCBF Allocation	\$309,488
Estimated Total Capital Funding Available Before Capital Levy	\$2,123,415



Capital &
Special
Projects

Administration



Server & Switch Update - \$50,000

Server & Switches are at end of useful life and have no warranty

New switches will increase connectivity to network throughout building

New server will ensure continuity of operations



Annual Computer Replacement - \$10,000

Regular cycle to update out of date machines



Flag Poles - \$14,000

Replace current flag poles

Current poles are homemade with rope external, which then requires continual maintenance, requiring a rental of a lift

Fire



**Blitz Ground
Monitor -
\$2,500**



**Bunker Gear (6
sets) - \$25,000**

Annual
replacement



**Pagers (3) &
Radios (2) -
\$6,000**

Increase
communication
capacity



**Station Wear
(30 sets) -
\$6,000**



Hose - \$3,000



**Rescue Unit -
\$75,000**

Replace unit 9831
Will realize savings
in equipment
vehicle &
maintenance

Recreation



Playground Surfacing (Alice & Fraser) - \$12,000

Increase accessibility
Part of annual operating
plan



Flag Poles (Elgin Street Park) - \$10,000

Currently no flag poles
at Elgin Street Park



Front Entrance Modifications (LV Lodge) - \$20,000

\$10,000 approved in
2024
Quotes received were in
excess of budget



Furnace/Air Conditioner Update & Line Painting (Shady Nook) - \$25,000

Replace 1 of 2 furnaces.
Both are past end of
useful life (28 years old)
Provide bar & lobby
with AC, historically no
AC provided in this area
Update to parking lines
may ease parking issue
during soccer season



Exterior Door Replacement (Stafford) - \$14,000

Replace malfunctioning
doors

Public Works



**1-Ton with Dump Body
- \$120,000**

Replaces 102-11



**Wood Chipper (used) -
\$20,000**

Will increase service level
while decreasing liability



**Culvert Replacements -
\$120,000**

Annual replacements of failing
crossroad culverts



**Storm Drain
Improvements -
\$75,000**

Stafford Park, Firehall & Lorne
Street East

2025 Capital Program

Glen Street, Angle Street & Third Avenue South



Glen St, Angle St & 3rd Ave S
Asset ID: RD01GLEN, RD01ANGLE
& RD01THIRD
Condition Rating: 28, 30 & 27
Length: 0.67km
Estimated Construction Cost: \$150,750
Last Reconstruction - 1990

Proposed Works
- Rehabilitation of the roadway
- Full depth reclamation & base stabilization
- Addition of granular materials
- Single lift of hot mix asphalt



Legend	
	Township Road
	Township Road
	Seasonal Road
	Provincial Highway
	County Road
	Private Road

2025 Capital Program

Cemetery Road



Cemetery Road
Asset ID: RD01CEMET
Condition Rating: 27
Length: 1.12km
Estimated Construction Cost: \$252,00
Last Reconstruction - 2000

- Proposed Works
- Rehabilitation of the roadway
 - Full depth reclamation & base stabilization
 - Road base repairs
 - culvert replacements & ditching
 - Addition of granular materials
 - Single lift of hot mix asphalt
- ***Shared with Whitewater Region



- Legend**
- Township Road
 - Township Road
 - Seasonal Road
 - Provincial Highway
 - County Road
 - Private Road

2025 Capital Program

Robinson Road



Robinson Road
Asset ID: RD01ROBIN
Condition Rating: 27
Length: 2.25km
Estimated Construction Cost: \$506,250
Last Reconstruction - 1994/2012

Proposed Works
- Rehabilitation of the roadway
- Full depth reclamation & base stabilization
- Road base repairs
- culvert replacements & ditching
- Addition of granular materials
- Single lift of hot mix asphalt



Legend	
	Township Road
	Township Road
	Seasonal Road
	Provincial Highway
	County Road
	Private Road

2025 Capital Program

Thrasher Lane



Thrasher Lane
Asset ID: RD01THRAS
Condition Rating: 29
Length: 0.25km
Estimated Construction Cost: \$56,250
Last Reconstruction - 1989

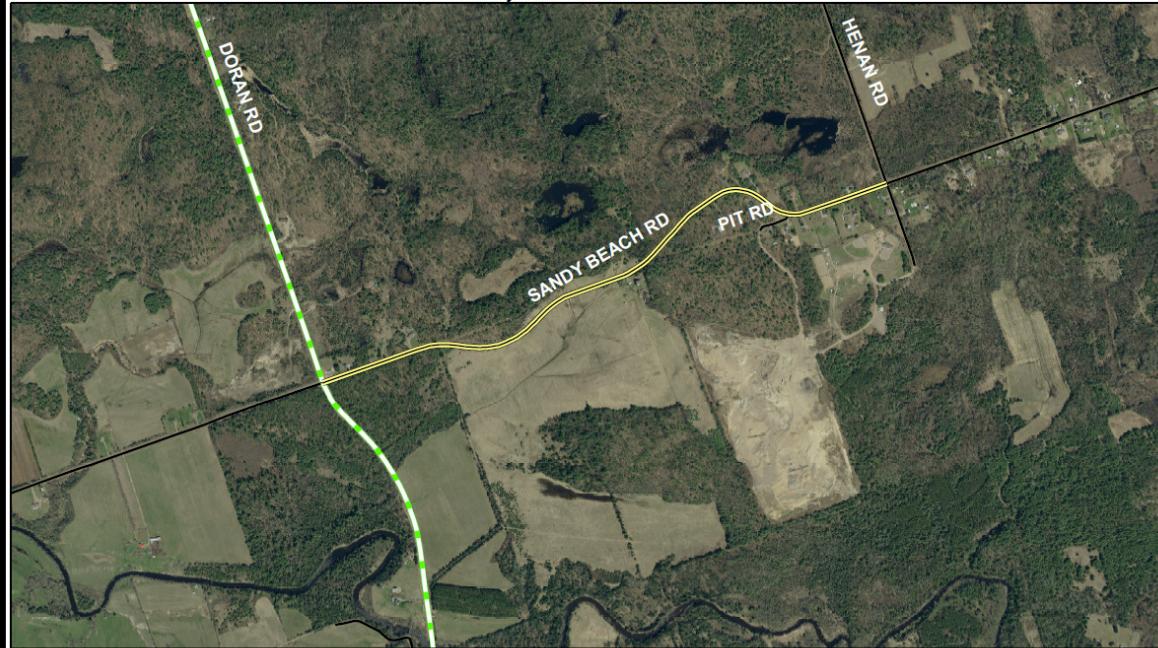
Proposed Works
- Rehabilitation of the roadway
- Full depth reclamation & base stabilization
- Addition of granular materials
- Single lift of hot mix asphalt



Legend
— Township Road
— Township Road
- - - Seasonal Road
- - - Provincial Highway
- - - County Road
- - - Private Road

2025 Capital Program

Sandy Beach Road



Sandy Beach Road
Asset ID: RD04SANDY
Condition Rating: 28
Length: 2.19km
Estimated Construction Cost: \$492,750
Last Reconstruction - 1998

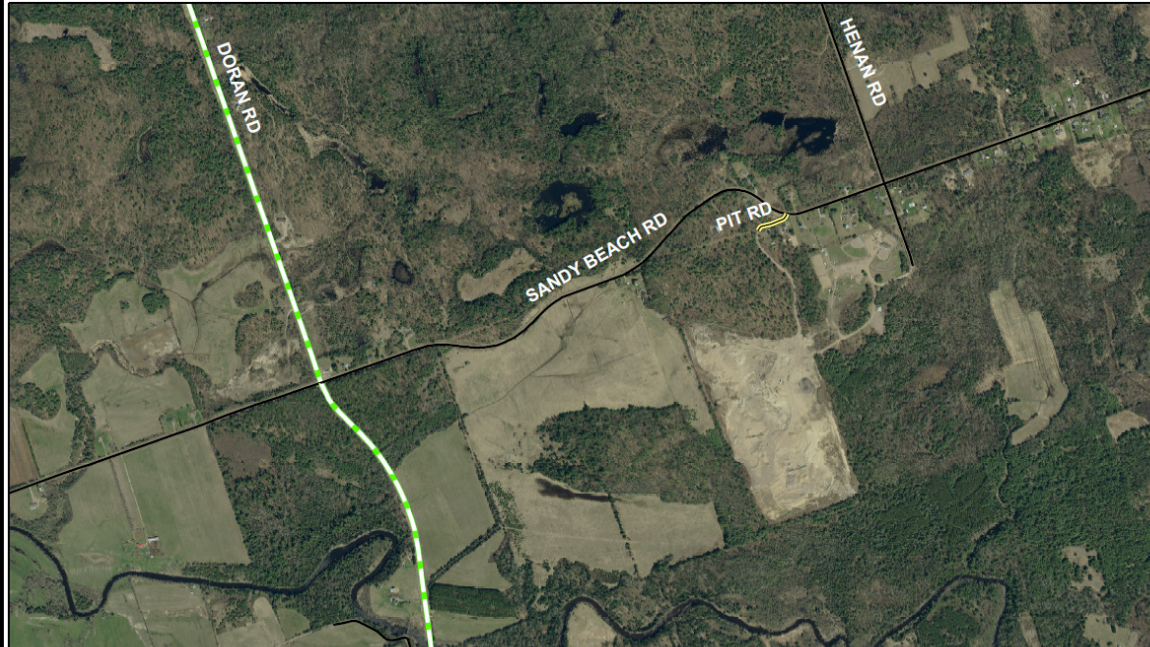
Proposed Works
- Reconstruction of the roadway
- Full depth reclamation & base stabilization
- Road base repairs
- Culvert replacements & ditching
- Addition of granular materials
- Single lift of hot mix asphalt



Legend	
	Township Road
	Township Road
	Seasonal Road
	Provincial Highway
	County Road
	Private Road

2025 Capital Program

Pit Road



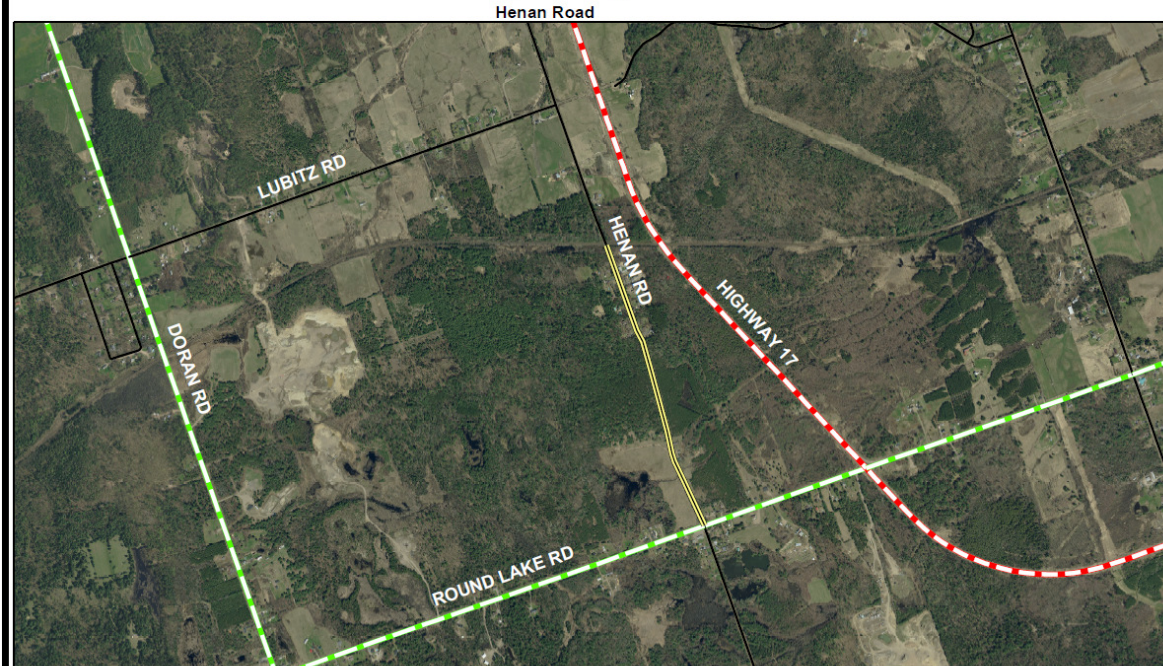
Pit Road
 Asset ID: RD01PIT
 Condition Rating: 30
 Length: 0.12km
 Estimated Construction Cost: \$27,000
 Last Reconstruction - 1985

Proposed Works
 - Rehabilitation of the roadway
 - Full depth reclamation & base stabilization
 - Culvert replacements & ditching
 - Addition of granular materials
 - Single lift of hot mix asphalt



Legend	
	Township Road
	Township Road
	Seasonal Road
	Provincial Highway
	County Road
	Private Road

2025 Capital Program



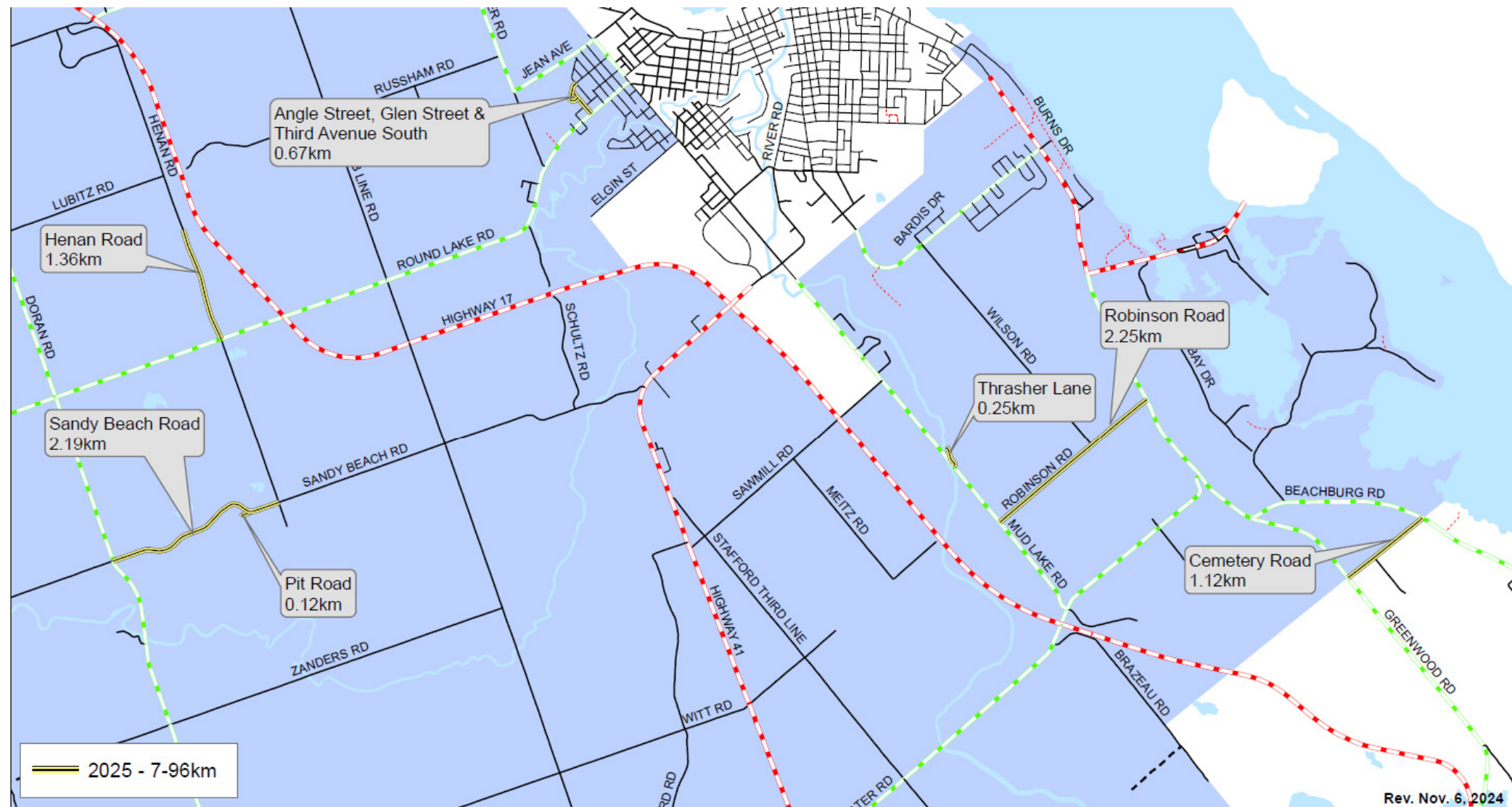
Henan Road
 Asset ID: RD03HENAN
 Condition Rating: 30
 Length: 1.36km
 Estimated Construction Cost: \$306,000
 Last Reconstruction - 1982

Proposed Works

- Rehabilitation of the roadway
- Full depth reclamation & base stabilization
- Road base repairs
- culvert replacements & ditching
- Addition of granular materials
- Single lift of hot mix asphalt



Legend	
	Township Road
	Seasonal Road
	Provincial Highway
	County Road
	Private Road



Rev. Nov. 6, 2024

Road Project Summary

2025 CAPITAL PROJECTS	BUDGET	PROJECT LENGTH (km)	CUMULATIVE DISTANCE (km)	CUMULATIVE COST	AMP Risk	PCI	Priority
TRANSPORTATION SERVICES							
Roads - Paved							
Glen Street - Bruham Ave to Third Ave S - Road rehabilitation, single lift of hot-mix asphalt (HMA), culvert replacements	\$78,750	0.35	0.35	\$78,750.00	15	28	1
Angle Street - Glen St to Third Avenue South Road rehabilitation, single lift of hot-mix asphalt (HMA), culvert replacements	\$22,500	0.10	0.45	\$101,250.00	15	30	2
Third Avenue South - Angle St to Stafford St - Road rehabilitation, single lift of hot-mix asphalt (HMA), culvert replacements	\$49,500	0.22	0.67	\$150,750.00	15	27	3
Cemetery Road - Beachburg Road to Greenwood Road - Road rehabilitation, single lift of hot-mix asphalt (HMA), culvert replacements, ditching. Shared project with Whitewater Region	\$252,000	1.12	1.79	\$402,750.00	20	27	4
Robinson Road - Greenwood Road to Mud Lake Road - Road rehabilitation, single lift of hot-mix asphalt (HMA), ditching, base repairs, culvert replacements	\$506,250	2.25	4.04	\$909,000.00	20	31	5
Thrasher Lane - Mud Lake Road to Dead End - Road rehabilitation, single lift of hot-mix asphalt (HMA)	\$56,250	0.25	4.29	\$965,250.00	15	29	6
Sandy Beach Road - Henan Road to Doran Road - Road rehabilitation, single lift of hot-mix asphalt (HMA), culvert replacements, ditching, base repairs	\$492,750	2.19	6.48	\$1,458,000.00	20	28	7
Pit Road - Sandy Beach Road to Dead End - Road rehabilitation, single lift of hot-mix asphalt (HMA), drainage improvements	\$27,000	0.12	6.60	\$1,485,000.00	15	30	8
Henan Road - Round Lake Road to Railbed - Road reconstruction, single lift of hot-mix asphalt (HMA), culvert replacements, ditching	\$306,000	1.36	7.96	\$1,791,000.00	20	30	9
*** Cost estimates exclude hst	\$1,791,000						



Questions?



Capital &
Special
Projects
Financing

Estimated Capital Funding Available

Reserve	Estimated Funding
Estimated beginning Capital Reinvestment Reserve	\$149,709
2025 Contribution to Capital Reinvestment Reserve	\$729,027
Beginning other capital reserves	\$554,728
2025 OCIF Allocation	\$380,463
2025 CCBF Allocation	\$309,488
Estimated Total Capital Funding Available Before Capital Levy	\$2,123,415

2025 Proposed Capital

Department	Project	Cost
Admin	Server Update & Switch	50,000.00
Admin	Annual Computer Replacement	10,000.00
Admin	Flag Poles	14,000.00
Fire	Blitz Ground Monitor	2,500.00
Fire	6 Sets of Bunker Gear	25,000.00
Fire	Pagers (3) & Radios (2)	6,000.00
Fire	Station Wear (30)	6,000.00
Fire	Hose	3,000.00
Fire	Vehicle	75,000.00
Public Works	1-Ton Truck with Dump Body	120,000.00
Public Works	Wood Chipper	20,000.00
Public Works	Culvert Replacements	120,000.00
Public Works	Storm Drain - Stafford Park, Firehall & Lorne Street East	75,000.00
Public Works	Glen Street	78,750.00
Public Works	Angle Street	22,500.00
Public Works	Third Avenue	49,500.00
Public Works	Cemetery Road	252,000.00
Public Works	Robinson Road	506,250.00
Public Works	Thrasher Lane	56,250.00
Public Works	Sandy Beach Road	492,750.00
Public Works	Pit Road	27,000.00
Public Works	Henan Road	306,000.00
Public Works	Active Transportation Update	225,000.00
Recreation (AF)	Playground Surfacing	12,000.00
Recreation (ES)	Flag Poles	10,000.00
Recreation (LFT)	Front Entrance of Lodge Modifications	20,000.00
Recreation (SN)	Air Conditioner	25,000.00
Recreation (SP)	Exterior Doors	14,000.00
		2,623,500.00

Proposed Financing – With Debt

Funding Allocations	
Proposed Capital & Special Projects	\$2,623,500
2025 Capital Reinvestment Reserve	\$729,027
OCIF	\$380,463
CCBF	\$309,488
Other Capital Reserves	\$445,000
Debenture – Robinson Road	\$506,250
Capital Levy	\$253,272

Proposed Financing – Without Debt

Funding Allocations	
Proposed Capital & Special Projects	\$2,623,500
2025 Capital Reinvestment Reserve	\$729,027
OCIF	\$380,463
CCBF	\$309,488
Other Capital Reserves	\$445,000
Debenture –	\$0
Capital Levy	\$759,522

Capital Effect on Levy

	With New Debt	Without New Debt
Operating Levy	\$6,170,830	\$6,170,830
Contribution to Capital Reinvestment Reserve	\$ 729,027	\$ 729,027
Capital Levy	\$ 253,272	\$ 759,522
Total Levy	\$7,153,129	\$7,659,379
2024 Total Levy	\$6,831,752	\$6,831,752
Increase \$	\$ 321,377	\$ 827,627
Increase %	4.70%	12.11%

Summary of Operating & Capital Budgets

Levy Increase	4.70%
Estimated Annual increase on Median Income Home (244,000 Assessment)	\$57.18
Net Effect on Capital Reserves	(\$445,000)
Estimated Ending Capital Reserve Balance	\$110,000

	Total \$	Increase
Waste Collection	\$220	\$0
Water	\$960	\$129
Wastewater	\$1,005	\$281
General	\$1,273	\$57
Total – All	\$3,456	\$467

Summary of All Budgets – Median Assessed
Residential Home

Option	Total % Increase in Levy	\$ Increase to Median Assessed Home	Additional Contribution to Capital Reserves	Net Effect on Capital Reserves	Estimated Ending Capital Reserve Balance
Current	4.70%	\$57.18	0	(\$445,000)	\$110,000
1	4.99%	\$60.66	\$29,377	(\$425,188)	\$129,812
2	5.99%	\$72.82	\$97,695	(\$356,870)	\$198,130
3	6.99%	\$84.97	\$166,013	(\$278,552)	\$266,448
4	7.99%	\$97.13	\$234,331	(\$220,234)	\$334,766
5	8.99%	\$109.28	\$302,649	(\$151,916)	\$403,084
6	9.99%	\$121.44	\$370,967	(\$83,598)	\$471,402
7	10.99%	\$133.60	\$439,285	(\$15,280)	\$539,720
8	11.99%	\$145.75	\$507,603	\$53,038	\$608,038
9	12.99%	\$157.91	\$575,921	\$121,356	\$676,356

Alternative Options



Questions?



Next Steps

Budget Schedule



~~November 5, 2024~~
~~(Regular)~~

User Fees



**November 19,
2024 (Special)**

Water, Wastewater &
General Operating
Capital



**November 26,
2024 (Special)**

2nd deliberation if
necessary



**December 3, 2024
(Regular)**

Budget Public Meeting



**December 17,
2024 (Regular)**

Budget Approval

Thank You

