

The Corporation of the Township of Laurentian Valley

By-law number 2024-02-011

(Office Consolidation – As Amended by By-law 2024-12-067 and By-law 2025-04-015)

Being a By-Law to Establish Charges for the Sale of Various Items and Tariff of Miscellaneous Fees; and be Cited as “Consolidated Tariff of Fees By-law”

WHEREAS, Section 11 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that municipalities may pass by-laws when the spheres of jurisdiction.

WHEREAS, Section 151 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a municipality may license, regulate and govern any business wholly or partly carried on within the municipality; and

WHEREAS, Section 391 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, allows Council to pass a bylaw to authorize the municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of the municipality, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control;

WHEREAS, the Council of the Corporation of the Township of Laurentian Valley has passed by-laws to establish certain tariff of fees and charges:

- 2017-09-036 – The Animal Control By-law
- 2023-11-060 – Waste Collection By-law
- 2018-09-055 – Fees for Services Provided by Fire and Emergency Services for Emergency and non-emergency Servies within the Township limits.
- 2015-09-040 – Regulate the Setting of Fires within the Township of Laurentian Valley
- 08-03-388 – False Alarm Costs Recovery By-law
- 2022-04-022 – To Establish Charges for the Sale of Various Items and Tariff of Miscellaneous Fees
- 2011-06-029 – Mobile Food Vendor’s By-law
- 2012-04-020 – To Amend By-law 2011-06-029 Business Licensing By-law
- 2017-06-029 –Secondary Dwelling Units Registration By-law
- 2023-04-027 – Building Permit By-law
- 2023-07-044 – To Prescribe a Tariff of Fees for the Processing of Applications made in respect of Planning Matters in the Township of Laurentian Valley Under Section 69 of the Planning Act.
- 2010-07-035 –Topsoil Preservation By-law; and

WHEREAS, the Section 398(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that the Treasurer of a municipality may add fees or charges imposed by a municipality to the tax roll for the property and collect them in the same manner as municipal taxes; and

WHEREAS, the Section 69 of the *Planning Act, RSO 1990, c.P. 13*, provides that Council pass a by-law to establish a tariff of fees for the processing of applications in respect to planning matters; and

WHEREAS, Section 7 of the *Building Code Act, 1992*, authorizes a municipal council to pass by-laws concerning the issuance of permits and related matters; and

AND WHEREAS, the Council of the Corporation of the Township of Laurentian Valley deems it expedient to establish certain fees;

NOW THEREFORE, the Corporation of the Township of Laurentian Valley hereby enacts as follows:

1. That this by-law 2024-02-011 may be cited as the “Consolidated Tariff of Fees By-law”.
2. That By-law Numbers 2019-02-004 and 2022-04-022 and 2023-07-044 are hereby repealed.

3. That Section 4.(b) of By-law 2017-09-036 shall be repealed in its entirety and replaced with the following:

“ (b) The owner of every cat three(3) months of age or older, within three (3) days of his/her becoming such, shall cause it to be registered with a valid pet tag, numbered and described with the Township, which provision shall be called the Animal Identification System.”

And that a new Subsection 4. (b.1) be added as follows:

“(b.1) The Pet Tag, Registration and Identification Fees are set out in the Consolidated Tariff of Fees By-law.

Each such license and registration shall expire on December 31st of each year”

And that Section 4. (d) of By-law 2017-09-036 shall be repealed in its entirety and replaced with the following:

“(d) Upon payment of the required fee, the owner shall be furnished with a tag for each dog or cat owned by him with a serial number and the year in which it was issued marked thereon and the owner shall keep said tag securely fixed on the dog or cat for which it was issued at all times during the year or until he procures a tag for the following year. A record shall be kept by the licencing officer showing the name and address of the owner and the serial number on the tag. In the event that a tag is lost, the person to whom it was issued shall immediately claim another from the License Issuer and shall pay, therefore, the sum set out in the Consolidated Tariff of Fees By-law.”

And that Section 5. (a) of By-law 2017-09-036 shall be repealed in its entirety and replaced with the following:

“(a) Every person who owns, operates or conducts a kennel for pure breed dogs which is registered with the Canadian Kennel Club pursuant to the Statutes of Ontario enacted in that behalf shall obtain an annual licence and pay the Township of Laurentian Valley, immediately following the first day of January in a any year, a licence fee as set out in the Consolidated Tariff of Fees By-law. Each dog shall be licenced by the Township with the exception of unweaned pups.”

And that Section 14.(b) (i) of By-laws 2017-09-036 shall be repealed in its entirety and replaced with the following:

“(i) Every owner of a Farm shall register the respective animals and pay an annual pet tag fee that is set out in the Consolidated Tariff of Fees By-law which shall entitle the farm to Five (5) pet tags for dogs and cats being kept at the site of the farm business at all times and dogs and cats over the combined number Five(5) are subject to the provisions of Section 4. of this By-law.”

4. That Section 5.(b) of by-law 2010-07-035 shall be repealed in its entirety and replaced with the following:

“(b) Payment of the prescribed application fee as set out in the Consolidated Tariff of Fees By-law to cover the cost of processing the Application for Permit to Remove topsoil and where the application is approved, the supervision cost for the Township’s designated employee or its authorized agent.”

5. That this by-law hereby amends by-law numbers 2018-09-055, 08-03-388, 2015-09-040, 2011-06-029, 2012-04-020, 2017-06-029, 2023-04-027 by removing the contents of Schedule A in its entirety and replacing it with the words “as set out in the Consolidated Tariff of Fees By-law”; and that any reference to “Schedule A” in by-law numbers 2018-09-055, 08-03-388, 2015-09-040, 2011-06-029, 2012-04-020, 2017-06-029, 2023-04-027 shall be deleted and replaced with the words “as set out in the Consolidated Tariff of Fees By-law”
6. That this by-law hereby amends by law number 2023-11-060 by removing the contents of Schedule B in its entirety and replacing it with the words “as set out in the Consolidated Tariff of Fees By-law”; and That any reference to “Schedule B” in by-law number 2023-11-060 shall be deleted and replaced with the words “as set out in the Consolidated Tariff of Fees By-law”

7. That the Tariff of fees and charges for various items and services of the Corporation of the Township of Laurentian Valley as outlined in the following schedules attached hereto and forming part of this by-law are hereby adopted:
Schedule "A" – General Tariffs and User Fees
Schedule "B" – Animal Control Fees
Schedule "C" – Fire Fees
Schedule "D" – Building Permit Fees
Schedule "E"- Business Licensing Fees
Schedule "F"- Planning Act Tariff of Fees

8. In the event any fees or charges imposed by this By-law or any other By-law, remain unpaid or in arrears, such fees or charges may be added to the Tax Roll to any real property in the municipality for which the owner is responsible for paying said fee or charge and shall be collected in like manner as municipal taxes.

9. That any other by-laws and/or resolutions inconsistent with the provisions of this by-law shall be superseded by this by-law.

(By-law 2024-12-067)

10. *That Schedules A, B, C, D, E and F form part of this by-law.*

READ A FIRST AND SECOND TIME THIS 20th DAY OF FEBRUARY, 2024.

READ A THIRD TIME AND FINALLY PASSED THIS 20th DAY OF FEBRUARY, 2024.

(THIS IS AN OFFICE CONSOLIDATION PROVIDED FOR CONVENIENCE ONLY.)

Steve Bennett, Mayor

Dean Sauriol, CAO/Clerk

Township of Laurentian Valley	
Schedule 'A' to Consolidated Tariff of Fees Bylaw 2024-02-011 (AS AMENDED BY 2024-12-067 AND 2025-04-015 – OFFICE CONSOLIDATION)	
Item	2025 Fee
Administration	
<i>Fee Charges for Requests for General Information</i>	
Application Fee (paid on submission of request)	\$ 5.00
Search Time (per 1/4 of an hour)	\$ 7.50
Record Preparation (per 1/4 of an hour)	\$ 15.00
Photocopying (per page)	\$ 0.25
Computer Programming (per 1/4 of an hour to develop program to retrieve info)	\$ 30.00
External electronic media/device - i.e. CD, USB, etc. (per unit)	\$ 10.00
<i>Fee Charges for Request for Personal Information</i>	
Application Fee (paid on submission of request)	\$ 5.00
Photocopying (per page)	\$ 0.25
Computer Programming (per 1/4 of an hour to develop program to retrieve info)	\$ 30.00
External electronic media/device - i.e. CD, USB, etc. (per unit)	\$ 10.00
Tax Certificate (per roll number)	\$ 60.00
Realty Information Sheet (per roll number)	\$ 20.00
NSF Payment	\$ 50.00
Duplicate Tax or Utility Bill	\$ 10.00
Tax Receipt for Income Tax Purposes	\$ 10.00
Commissioning Documents - Ratepayers	No Charge
Commissioning Documents - Non-Ratepayers	\$ 20.00
Transfer to Tax Roll Charge (Water Utility, AR, and Building Permit)	\$ 50.00
Fax - Receive	\$ 2.00
Fax - Transmit	\$ 5.00
Photocopies (per copy)	\$ 0.25
Township Road Maps	\$ 15.00
County Map	\$ 5.00
Fire	
Recreation Burning Permit	\$ -
Open Air Burning Permit	\$ -
Burning Permit Inspection	\$ 25.00
Safety Burning Plan	\$ 25.00
Lottery Licenses	
Break Open Tickets, Bingo, Raffles and Others	3% of prize value
Planning & Building	
Copies of Drawings	cost to reproduce
Copies of Mylar	cost to reproduce
Copies of Official Plan & Zoning By-Laws (text only)	\$ 30.00
Copies of Site Plan Agreements	cost to reproduce
Individual Official Plan or Zoning By-law Map Schedules (per map)	\$ 20.00
Planning/Zoning Confirmation (per roll number)	\$ 60.00
File Search Fee (Building/Septic Permits) (copy charge included)	\$ 30.00
Public Works	
Civic Address - Green Sign Blades	\$ 30.00
Civic Address - Post with Hardware	\$ 30.00
Civic Address - Post with Hardware including sign blade	\$ 45.00
Green Cart - 240 L (price plus HST)	\$ 100.00
Green Cart - 140 L	\$ 60.00
Yellow Cans (price plus HST)	\$ 29.50
Blue Box (price plus HST)	\$ 9.50

Township of Laurentian Valley	
Schedule 'A' to Consolidated Tariff of Fees Bylaw 2024-02-011 (AS AMENDED BY 2024-12-067 AND 2025-04-015 – OFFICE CONSOLIDATION)	
Item	2025 Fee
Mesh Cover (price plus HST)	\$ 5.00
Entrance/Culverts	\$250 + cost
Water On/Off (per service)	\$ 30.00
Waste collection	\$ 220.00

Township of Laurentian Valley	
Schedule 'B' to Consolidated Tariff of Fees By-law 2024-02-011 (AS AMENDED BY 2024-12-067 AND 2025-04-015 – OFFICE CONSOLIDATION)	
Item	2025 Fee
Animal Control	
<i>Sterilized Pets</i>	
Up to March 31st	\$ 15.00
After March 31st	\$ 25.00
<i>Unsterilized Pets</i>	
Up to March 31st	\$ 20.00
After March 31st	\$ 30.00
Farm License (up to 5 animals)	\$ 20.00
Kennel License	\$ 100.00
Replacement Tag	\$ 5.00
Dangerous Dog	\$ 500.00
Service Dog	\$ -
Police Dog	\$ -
Impoundement Fee	cost
Mailout of pet tag	\$ 2.00

Township of Laurentian Valley	
Schedule 'C' to Consolidated Tariff of Fees By-law 2024-12-067 2024-02-011 (AS AMENDED BY 2024-12-067 AND 2025-04-015 – OFFICE CONSOLIDATION)	
Item	2025 Fee
Fire Fees	
<i>Fire, Emergency Response Vehicles, and all other municipally owned vehciles and/or equipment</i>	MTO Rates
<i>Wage Rates of responding firefighter(s) and/or other municipal personne</i>	Current Rate
<i>Fire Watch Standby -per hour per aperatus</i>	MTO Rates
<i>Water Rescue</i>	As per agreement
<i>Letters to Lawyers & Insurance Companies</i>	\$ 75.00
<i>Copy of Fire Report</i>	\$ 75.00
<i>Special Occasion Letter</i>	\$ 30.00
<i>File Search</i>	\$ 30.00
<i>Residential Inspection Upon Request from Owner for Insurance Companmy (per dewlling unit)</i>	\$ -
<i>Commercial Inspection Upon Request by Owner for Insurance Company (per commercial unit)</i>	\$ -
<i>Inspections of Daycare, Nursery, Schools, Rooming Houses, Facilities etc.</i>	\$ -
<i>Plan Examinations as Related to Fire Protection Equipment (per hour, minimum 1 hour)</i>	\$ 60.00
<i>Fire Route Review (per hour, minimum 1 hour)</i>	\$ 60.00
<i>Open Air Burning Permit</i>	\$ 20.00
<i>Recreational Fire Permit</i>	\$ 10.00
<i>Response Rates for Fire Vehciles</i>	
per fire vehcile for the first hour or any part thereof	MTO Rates
per fire vehicle for each additioan l1/2 hour or part thereof	MTO Rates
False Alarm Fees	
<i>First Response over a 12 month period commencing on January 1st each year</i>	
OPP	No Charge
Fire Department	No Charge
<i>Second Response over a 12 month period commencing on January 1st each year</i>	
OPP	No Charge
Fire Department	No Charge
<i>Third Response over a 12 month period commencing on January 1st each year</i>	
OPP	\$ 300.00
Fire Department (per hour per vehicle responding)	\$ 350.00
<i>Fourth Response over a 12 month period commencing on January 1st each year</i>	
OPP	\$ 400.00
Fire Department (per hour per vehicle responding)	\$ 350.00
<i>Fifth Response over a 12 month period commencing on January 1st each year</i>	
OPP	\$ 400.00
Fire Department (per hour per vehicle responding)	\$ 400.00

Township of Laurentian Valley	
Schedule 'D' of the Consolidated Tariff of Fees By-law 2024-02-011 (AS AMENDED BY 2024-12-067 AND 2025-04-015 – OFFICE CONSOLIDATION)	
Item	2025 Fee
Building Permit	
<i>Base Application Deposit (Non-Refundable)</i>	\$ 130.00
<i>Residence - New, Additions or Extensive Renovations (plumbing permit included)</i>	
per square foot	\$ 0.48
minimum	\$ 365.63
<i>Residential - Accessory Building & Decks</i>	
per square foot	\$ 0.39
minimum	\$ 130.00
per square foot if plumbing is required	\$ -
<i>Multi-Residential</i>	
per square foot	\$ 0.52
minimum	\$ 130.00
<i>Solid Fuel Burning Appliance</i>	\$ 130.00
<i>Commercial / Industrial - New Construction, Additions or Extensive Renovations (plumbing permit included)</i>	
per square foot	\$ 0.78
minimum	\$ 1,181.25
<i>Commercial / Industrial - Accessory Buildings</i>	
per square foot	\$ 0.52
minimum	\$ 700.00
<i>Agricultural - New Construction, Additions or Extensive Renovations</i>	
per square foot	\$ 0.39
minimum	\$ 548.44
<i>Agricultural - Accessory Buildings</i>	
per square foot	\$ 0.24
minimum	\$ 130.00
<i>Pools</i>	
per square foot	\$ 0.39
minimum	\$ 130.00
<i>Demolition Permits</i>	\$ 130.00
<i>Transmitter Tower - 30 Feet and Under</i>	\$ 429.00
<i>Transmitter Tower - Over 30 feet</i>	\$ 429.00
<i>Change in Use Permits</i>	\$ 429.00
<i>Deferral of Revocation of Permits</i>	\$ 130.00
<i>Conditional Permit</i>	\$ 572.00
<i>Authorization of Equivalents</i>	\$ 357.50
<i>Certificate of Compliance per Section 15.5 of the Ontario Building Code Act, S.O. 1992, c23</i>	\$ 220.00
<i>Commencing Construction Without a permit</i>	2x fee
Sewer/Septic	
<i>Class 2 Systems (grey-water)</i>	\$ 357.50
<i>Class 3 Systems (cesspool)</i>	\$ 357.50
<i>Class 4 (leaching bed, filter bed)</i>	\$ 429.00
<i>Class 5 (holding tank) - per year</i>	\$ 286.00
<i>Investigations - per hour</i>	\$ 143.00

Township of Laurentian Valley

Schedule 'E' to Consolidated Tariff of Fees By-law 2024-02-011 (AS AMENDED BY 2024-12-067 AND 2025-04-015 – OFFICE CONSOLIDATION)

Item	2025 Fee
Business Licensing	
<i>Chip Truck</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Food Cart</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Ice Cream Bicycle</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Ice Cream Truck</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Mobile Lunch Truck</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Refreshment Stand</i>	
per month	\$ 30.00
per year	\$ 200.00
<i>Storage Trailer, Seacan and Shipping Container</i>	Fee Equivalent to Commercial/Industrial Accessory Building Rate as per Schedule D
<i>Topsoil Preservation - Application for Permit to Remove Topsoil</i>	\$ 250.00
<i>Secondary Dwelling Application</i>	\$ 120.00
<i>Secondary Dwelling Registration</i>	\$ 200.00
<i>Secondary Dwelling Change of Ownership</i>	\$ 60.00

Township of Laurentian Valley

Tariff & Fees for the Processing of Applications made in respect of Planning
Matters under Section 69 of the Planning Act

Schedule 'F' to Consolidated Tariff of Fees By-law 2024-02-011
(AS AMENDED BY 2024-12-067 AND 2025-04-015 – OFFICE CONSOLIDATION)

The following fees shall be charged as follows:

1. For Applications for OFFICIAL PLAN AMENDMENTS

ADMINISTRATION FEES	\$1219.20
- Review of applications	
- Preparation and processing of amendment to Official Plan including approval by County and internal costs related to OLT proceedings where Township approved application.	
Professional Services Fees:	
LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS
COUNTY OF RENFREW FEE	ACTUAL COSTS

2. (a) For Applications for ZONING BY-LAW AMENDMENTS

ADMINISTRATION FEES	\$1016.00
- Review of application	
- Preparation and processing of amendment to Zoning By-Law including Council approval, circulation and internal costs related to any OLT proceedings where Township approved application.	

Professional Services Fees:	
LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

(b) ZONING BY-LAW AMENDMENTS - REMOVAL OF HOLDING SYMBOL AND EXTENSION OF A TEMPORARY USE UNDER SECTION 39.1 (GARDEN SUITE)

Notwithstanding Section 2.(a) for Applications pursuant to Sections 34 and 36 that are to remove a holding symbol and Applications pursuant to Section 39.1 of the Planning Act, 1990, c.P.13, as amended, to extend a temporary use, the following fees shall apply:

ADMINISTRATION FEES	\$406.40
- Review of application	
- Preparation and processing of amendment to Zoning By-Law and circulation	

Professional Services Fees:	
LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

3. For Applications pursuant to Section 51 (16) of the Planning Act, 1990 (PLANS OF SUBDIVISION OR PLANS OF CONDOMINIUM)

(a) ADMINISTRATION FEES	\$762.00
- Review of draft plan of subdivision	

	- SEPTIC REVIEW FEES (Where required) For block or lot shown on proposed plan	\$152.40
	Professional Services Fees:	
	LEGAL FEES	ACTUAL COSTS
	PEER REVIEW FEES	ACTUAL COSTS
	ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS
(b)	Preparation of PreServicing Agreement	\$ 762.00
	Professional Services Fees:	
	LEGAL FEES	ACTUAL COSTS
	PEER REVIEW FEES	ACTUAL COSTS
	ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS
(c)	Preparation of Subdivision Agreement	\$ 762.00
	Professional Services Fees:	
	LEGAL FEES	ACTUAL COSTS
	PEER REVIEW FEES	ACTUAL COSTS
	ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS
(d)	Request for extension of draft plan approval	\$ 500.00

A minimum deposit of \$1000.00 shall be required by the Township as prepayment towards the anticipated costs to the Township for consideration of any planning matter set out in this paragraph. Consideration of the said planning matter shall cease until such deposit is received by the Township. Further, once the initial deposit is exhausted, within the time limits specified by Resolution of Council, the Township may also require the applicant to submit additional deposit monies with the Township equal to the anticipated costs, in an amount recommended by the Chief Administrative Officer and approved by Resolution of Council, for consideration of the planning matter as set out in this paragraph. Any portion of the said deposit in excess of the actual costs incurred by the Township shall be refunded to the Applicant.

4. For Applications pursuant to Section 53. of the Planning Act, 1990
(CONSENTS)

ADMINISTRATION FEES	\$ 254.00
SEPTIC REVIEW FEES (Where required)	\$ 304.80
KARST REVIEW FEES (Where required)	
- Where no septic review fee also applies	\$ 152.40
- Where a septic review fee also applies	\$ 101.60

(Notwithstanding the value of the fees as set out in 4. above, the fees shall be those in effect at the time of application to the County of Renfrew Land Division Committee, notwithstanding when the application is circulated to the Township by the County.)

5. For Applications pursuant to Section 53(12) and 51(26) of the Planning Act,
RSO 1990, c.P. 13,
(CONSENT/DEVELOPMENT AGREEMENTS)

ADMINISTRATION FEES	\$406.40
Professional Services Fees:	
LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

A minimum deposit of \$1000.00 shall be required by the Township as prepayment towards the anticipated costs to the Township for consideration of any planning matter set out in this paragraph. Consideration of the said

planning matter shall cease until such deposit is received by the Township. Further, once the initial deposit is exhausted, within the time limits specified by Resolution of Council, the Township may also require the applicant to submit additional deposit monies with the Township equal to the anticipated costs, in an amount recommended by the Chief Administrative Officer and approved by Resolution of Council, for consideration of the planning matter as set out in this paragraph. Any portion of the said deposit in excess of the actual costs incurred by the Township shall be refunded to the Applicant.

6. For Applications pursuant to Section 45(3) of the Planning Act, RSO 1990, c.P. 13, (MINOR VARIANCE OR PERMISSION)

ADMINISTRATION FEES	\$ 711.20
SEPTIC REVIEW FEES (Where required)	\$ 85.73

Professional Services Fees:	
LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

7. For Applications pursuant to Section 41(4) of the Planning Act, RSO 1990, c.P. 13, (SITE PLAN CONTROL)

ADMINISTRATION FEES	\$1016.00
---------------------	-----------

Professional Services Fees:	
LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

A minimum deposit of \$1000.00 shall be required by the Township as prepayment towards the anticipated costs to the Township for consideration of any planning matter set out in this paragraph. Consideration of the said planning matter shall cease until such deposit is received by the Township. Further, once the initial deposit is exhausted, within the time limits specified by Resolution of Council, the Township may also require the applicant to submit additional deposit monies with the Township equal to the anticipated costs, in an amount recommended by the Chief Administrative Officer and approved by Resolution of Council, for consideration of the planning matter as set out in this paragraph. Any portion of the said deposit in excess of the actual costs incurred by the Township shall be refunded to the Applicant.

8. For Requests for Removal of Part Lot Control or to Lift a 0.3 metre (1 foot) reserve:

- ADMINISTRATION FEE	\$152.40
- LEGAL FEES	ACTUAL COSTS

9. For Applications pursuant to Section 34 (6) of the Planning Act, 1990 (CERTIFICATES OF OCCUPANCY)

– ADMINISTRATION & INSPECTION FEES	\$396.24
------------------------------------	----------

10. (i) In order to recover the actual costs of professional services fees, the Township may require an applicant at any stage of the planning process to enter into a Professional Services Agreement, to recover the actual costs of the Township with respect to any planning matter set out in this By-Law.
- (ii) In the event the applicant does not enter into a Professional Services Agreement, the Township may require the applicant to deposit monies with the Township equal to the anticipated costs, in an amount recommended by

the Chief Administrative Officer and approved by Resolution of Council, for consideration of any planning matter set out in this By-Law. Further consideration of the said planning matter shall cease until such deposit is received by the Township.

11. PRE-CONSULTATION

- (i) For Items set forth in Sections 1. through 7. of this By-law there shall be a Pre-Consultation Fee of \$203.20. There is no fee for a Preliminary Inquiry which would set out the requirements to be addressed as part of the Pre-Consultation stage required per By-law 2023-02-09 Township of Laurentian Valley Pre-Consultation By-law, or its successor.
- (ii) For Items 1. through 7., if it is determined through the Pre-Application Preliminary Inquiry Process that Professional Services are required, the following shall also apply:

Professional Services Fees	
LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING AND/OR PLANNING FEES	ACTUAL COSTS

A minimum deposit of \$1000.00 shall be required by the Township as prepayment towards the anticipated costs to the Township for consideration of any planning matter set out in this paragraph. Consideration of the said planning matter shall cease until such deposit is received by the Township. Further, once the initial deposit is exhausted, within the time limits specified by Resolution of Council, the Township may also require the applicant to submit additional deposit monies with the Township equal to the anticipated costs, in an amount recommended by the Chief Administrative Officer and approved by Resolution of Council, for consideration of the planning matter as set out in this paragraph. Any portion of the said deposit in excess of the actual costs incurred by the Township shall be refunded to the Applicant.

- (iii) The Application Fee for the Items set out in Sections 1. through 7. will be reduced by the Pre-Consultation Fee set out in 11.(i) above if an application is filed within 18 months of Pre-Consultation completion and where multiple applications are filed, the credit will be applied only once to one application. Beyond that time period, a special request for credit will have to be filed and a credit will only be applied if the results of the pre-consultation are still valid and there have been no applicable changes to Provincial legislation, applicable planning documents, by-laws or other considerations that would invalidate the results of the Pre-Consultation.

(By-law 2025-04-015)

*12. For Applications for RADIOCOMMUNICATIONS FACILITIES

ADMINISTRATION FEES	\$2600.00
Professional Services Fees:	
LEGAL FEES	ACTUAL COSTS
PEER REVIEW FEES	ACTUAL COSTS
ENGINEERING REVIEW FEES	ACTUAL COSTS

ACTUAL COSTS for Professional Services retained by the Township are invoiced to the Proponent at the time invoices are received.*