THE CORPORATION OF THE TOWNSHIP OF LAURENTIAN VALLEY  
BY-LAW NUMBER 05-12-268

Being a By-Law to Confirm Council’s Commitment to Endorsing the Clerk of the Township of Laurentian Valley to Solemnize Civil Marriage/Union

WHEREAS the Province of Ontario has amended the Marriage Act, which amendment authorizes Municipal Clerks to perform marriages in Ontario;

AND WHEREAS the Provincial Justices of the Peace no longer perform marriages;

AND WHEREAS it is deemed reasonable that residents of Laurentian Valley and area should not have to travel long distances to have their marriage solemnized;

NOW THEREFORE the Council of the Corporation of the Township of Laurentian Valley does enact as follows:

1. That the Council of the Township of Laurentian Valley does approve and endorse the Township Clerk’s solemnizing of Civil Marriages/Unions;

2. The following shall be guidelines for Civil Marriage/Union:
   a) Location - normally the Council Chambers
   b) Time - normally between the hours of 10:00 a.m. and 3:30 p.m. on Clerk’s normal working days
   c) Notice Requirements - one week’s notice for the booking of the Chamber shall normally be required
   d) Fee - $300.00

3. The Clerk may, at his sole discretion, solemnize a Civil Marriage/Union at other times and locations in which case the fee shall be $350.00.

4. These fees may be amended from time to time by resolution of the Council without amending this By-Law.

5. This by-law shall come into force and taken effect on January 1, 2006.

Read a FIRST and SECOND time this 20th day of December, 2005.

[Signatures]

REEVE  CHIEF ADMINISTRATIVE OFFICER/CLERK

Read a THIRD time and FINALLY passed this 20th day of December 2005.

[Signatures]

REEVE  CHIEF ADMINISTRATIVE OFFICER/CLERK
Schedule “A” to By-Law

Township of Laurentian Valley Civil Solemnization Service Policies & Procedures

The Township of Laurentian Valley wishes to make your wedding day as enjoyable as possible. In order to achieve this, please make note of the following:

Those wishing to be married by civil service will contact the municipality in advance of the date they wish to marry as marriages will not be performed on a walk-in basis.

Customarily, marriages will normally be performed between the hours of 10:00 a.m. and 3:30 p.m. on the Clerk’s regular scheduled days. Civil services will normally be conducted in the Council Chambers at 460 Witt Road.

All fees must be paid prior to the ceremony. The fee for this service is $300.00.

All applicants will be asked to meet with the Clerk or designate prior to setting the date for the marriage to finalize details. Appointments are to be made through the Municipal Office. Questions regarding the service will be asked, and the Wedding Planning Sheet reviewed. Please allow 20 or 30 minutes for this meeting. Please bring your licence with you.

Before your appointment with the Clerk, please fill out the Wedding Planning Sheet and leave a copy for the Clerk to review.

Copies of a “typical” service are available at the front desk. Alterations to the service, i.e. the addition of special vows, readings, statements, etc. should be discussed with the Clerk during the interview.

Please remember, no alcohol is to be consumed prior to the service, nor is it allowed at or during the service.